

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Work Session
March 5, 2024*

A work session of the Board of Trustees of Hagerstown Community College was held on Tuesday, March 5, 2024, in the AC&T Student Center Room 182, beginning at 8:30 am. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
James S. Klauber, Secretary / President
Paula Lampton, Vice Chair
Thomas Newcomer
L. William Proctor, Jr., Chair
Gregory Snook (Zoom)
John Williamson

HCC Affiliates

Angie Auldridge – Manager, Retention and Registration
Jamie Cannon – Labor Relations, General Counsel
Jennifer Childs – Executive Director of Human Resources
Dawn Schoenenberger – Interim Vice President, Academic Affairs and Student Services
Rebecca Shives – Recording Secretary

Call to Order

Chair Proctor presided and convened the work session at 8:35 am.

New Advising Model

Manager Auldridge shared a PowerPoint on the new advising model that will better help students and faculty. This model shows how the Student Success Advisors will be the students' main advisors until they are 30 credits in when they will transition to their Faculty Advisor. Challenges and advantages of faculty advising were discussed as well as outcomes of focus groups.

Convene to Administrative Session

In accordance with Maryland's Open Meetings Act, General Provisions Article § 3 – 104, the Board of Trustees met in Administrative Function at 10 am today in the AC&T Student Center Room 182 for preliminary budget planning.

Policies for Review

Policies 8098 – Information Security Program Policy and Policy 8099 – Protection of Personally Identifiable Information (PII) were distributed to the Trustees. There was no discussion. These policies will be discussed in the March 19th meeting.

Adjournment

There being no further business or discussion, the work session was adjourned at 12:30 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James S. Klauber". The signature is fluid and cursive, with a long horizontal stroke at the end.

James S. Klauber, PhD
President/Secretary